

## Project Oversight Committee 3/14/2019 Meeting Summary

**Members:** Loretta Barren (phone) Stuart Basham, Brett Canipe, Gwen Cook, Bill Coxe, Andy Grzymiski, Bjorn Hansen (phone), Bill Thunberg, Cami Weckerly (phone), Andrew Ventresca

**Staff:** Neil Burke, Bob Cook, Judy Dellert-O'Keef, Erin Kinne, Theo Thomson

Agenda Item	Purpose	Summary/Follow Up/Decisions	Person Responsible	Follow-Up Status
<b>1. Welcome &amp; Introductions</b>		a. Bill Thunberg said that since Wayne Herron was not able to attend the meeting, Erin Kinne would run the meeting. At Erin's request, POC members introduced themselves.	Erin Kinne	
<b>2. Discussion of Spring Shortfall Funding Round</b>		a. Erin briefly reviewed the projected shortfall funding schedule. If the application form is finalized today, it may be possible to organize the schedule so shortfall applications are brought to TCC and the Board for approval in May.  b. The meeting focused on discussions and revisions to the draft Request for Additional CRTPO Discretionary Funds. There was discussion on how to format the Shortfall Request Amount table in #7, Shortfall request amount. The group determined that it may be advisable to have 3 columns for amounts: 1. Original estimate 2. New budget 3. Current request	Erin	

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		The group discussed taking the table from #7 and making it a stand-alone spreadsheet.  c. Erin will incorporate the discussions and edits for the document's final version.		
<b>3. Upcoming Issues</b>				