



Project Oversight Committee

Monday, November 25, 2019

10:00 a.m. – **Conference Room 701, 7th Floor of CMGC**

Phone Number: +1 (224) 501-3412, Access Code: 837-711-829

Go To Meeting Access: <https://global.gotomeeting.com/join/837711829>

AGENDA

1. **Welcome & Introductions** (5 mins) **Wayne Herron**

2. **Overview of Cost Estimate Review** (20 mins) **Agustin Rodriguez**
Purpose: Provide overview of cost estimate review.

Background:
 - A cost estimate review was conducted and the most common questions/comments: were as follows:
 1. Overlap in project cost contingencies between project phases;
 2. Detail vs. lump sum for construction cost when project was in right-of-way acquisition or late in the design process;
 3. Including right-of-way and utility costs within the construction portion of the estimate;
 4. Rounding multiple times between forms and supporting documents;
 5. Missing information for aspects of the cost estimate.

3. **Continue process of reviewing draft roadway project scores** (55 mins) **Neil Burke**
Purpose: Develop a recommended roadway project list

4. **Start process of reviewing draft non-roadway project scores** (30 mins) **Neil Burke**
Purpose: Review scores for bicycle and pedestrian and transit projects to determine if the scores appear to be reasonable and start the process of developing a recommended non-roadway project list.

5. **Upcoming Issues** (10 mins) **All**
 - December 12: Finalize project scores and develop POC recommendation
 - December 19: Second meeting to Finalize POC recommendation (if necessary)

6. **Adjourn**