

Project Oversight Committee 11/8/2018 Meeting Summary

Members: Wayne Herron (POC Chair), Stuart Basham, Gwen Cook, Bill Coxe, Andy Grzymiski, Ashley Landis, Dana Stoogenke, Loretta Barren (phone), Bjorn Hansen (phone), Anil Panicker (phone), Bill Thunberg (phone), Andrew Ventresca (phone), Cami Weckerly (phone)

Staff: Neil Burke, Bob Cook, Theo Thomson

Agenda Item	Purpose	Summary/Follow Up/Decisions	Person Responsible	Follow-Up Status
1. Welcome & Introductions		a. Wayne Herron asked POC members to introduce themselves.	Wayne Herron	
2. Bonus Allocation Projects	Follow-up on discussion of Bonus Allocation (BA) funds tracking spreadsheet at October 25 Project Oversight Committee meeting	a. Neil displayed a spreadsheet indicating projects allocated for BA funding with their status. b. POC members discussed known issues with several projects and identified questions to cover at November meeting. c. Projects of concern included: <ul style="list-style-type: none"> • C-5621 – tight deadline may necessitate shifting funding sources) • U-5108 – latest estimate was \$16.5m • U-5908A – ROW is coming in higher than anticipated • R-2307 – Schedule may slip; will monitor closely d. The group agreed that the POC needs to make decisions on whether to move funds six months before the deadline for projects with tight deadlines.	Neil Burke	Item will be covered briefly on 12/13/18 meeting agenda, including only items of concern; will be discussed in more detail in January.

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3. Update on Policy Document Development	Report on schedule for consideration of draft policy document	<ul style="list-style-type: none"> a. Wayne recommended that POC members review and comment on a memo Neil distributed to workgroup members. Neil will distribute the memo to the POC after giving workgroup members time for feedback. b. The next work group meeting is scheduled for 12/4 to finalize the draft. c. Draft document will be distributed to the POC a week before the 12/13 meeting, where it will be discussed approval/ recommendation on 12/13. d. There will be a joint meeting between the TCC and MPO Board to discuss the document on Tuesday, December 18 from 5 p.m. to 8 p.m. in CMGC Room 886, Planning's Innovation Station Conference Room. e. The document will go before TCC & Board for information in January and for adoption in February. 	Wayne Herron	<p>POC will receive additional updates at November meeting.</p> <p>POC will receive document for review prior to 12/13 meeting.</p>
4. Upcoming Issues	Items for 12/13 POC meeting agenda	<ul style="list-style-type: none"> a. There will be no POC meeting on 11/22 since that meeting day falls on Thanksgiving. The POC Workgroup will meet in 12/4; the next POC meeting will be 12/13. b. The December TCC meeting will include an update on the policy document and a projects update. 	Neil Burke	Agenda for 12/13 POC meeting will be distributed prior to the meeting.