

Project Oversight Committee 7/26/2018 Meeting Summary

Members: Wayne Herron (POC Chair); Stuart Basham; Gwen Cook; Bill Coxe; Andy Grzymiski; Susan Habina-Woolard (phone); David McDonald; Bill Thunberg; Andrew Ventresca (phone); Cami Weckerly (phone)

Guest: Troy Fitzsimmons, Director, Cornelius Parks, Arts, Recreation and Culture Department

Staff: Bob Cook, Curtis Bridges, Neil Burke, Erin Kinne, Theo Thomson

Agenda Item	Purpose	Summary/Follow Up/Decisions	Person Responsible	Follow-Up Status
1. Welcome & Introductions		1. Wayne Herron is new TCC Vice-Chair / new POC Chair.	Wayne Herron	
2. 2017 STBG-DA Pineville Project Revisions	Discuss a recommendation to TCC to recommend to the CRTPO Board a revised project scope for the NC 51 and Johnston Drive realignment project.	<ol style="list-style-type: none"> 1. Following CRTPO Board approval of NC 51 and Johnston Drive realignment project for STBG-DA funds, it was found that portions of Johnston Drive and Childers Way could not be added to the federal aid system. The project has been re-scoped to refocus STBG-DA requested improvements to the NC 51 corridor. The revised scope includes realigning Johnston Drive to Church Street, which would result in removing the existing traffic signal at the current location of Johnston Drive on NC 51. 2. The revised project includes elements that are eligible for federal reimbursement and elements that will be funded locally. The group discussed the need to keep careful project records for the separate sources of funding. 3. The funding amount for this project remains the same. 4. There was discussion about whether there was 	Neil Burke	Appeared on Consent Agenda for August TCC meeting and for action on regular agenda of Board meeting. Approved.

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		<p>a need to begin requiring inclusion of CEI and state overhead in bids.</p> <p>5. The group agreed unanimously to recommend to the TCC to recommend the revised project scope for the NC 51 and Johnston Drive realignment project to the CRTPO Board.</p>		
<p>3. Finalize Recommendation on STBG-DA Request</p>	<p>Discuss additional funding request from Town of Cornelius for an additional \$628,000 in STBG-DA funds to Antiquity Greenway / EB-5775 – South Prong of Rocky River Greenway project</p>	<p>1. Higher than expected project bids have left the project with a significant funding gap. The Town provided documentation and a detailed description of the request.</p> <p>2. The POC discussed the request at the July 12 meeting, resulting in support for this request.</p> <p>3. Troy Fitzsimmons from Cornelius PARC said the lowest bid for the project was around \$614,000 over the project budget. The total funding shortfall is \$785,000, which the Town hopes to fill by requesting NCDOT funds with a match from the Town. The primary reason for the high bids is the need to elevate the boardwalk up to 18 feet for the stretch near the pond.</p> <p>4. This project fits with previous approved projects with funding gaps – the project is at the bid phase and the best estimate has been received. Any further overages will be covered by Cornelius.</p> <p>5. The group agreed unanimously to recommend to the TCC to recommend approve amending the TIP to program the additional funds for the Antiquity Greenway / EB-5775 – South Prong of Rocky River Greenway project.</p>	<p>Troy Fitzsimmons</p>	<p>Appeared on Consent Agenda for August TCC meeting and for action on regular agenda of Board meeting. Approved.</p>

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4. Status of CMAQ projects	Discuss proposed actions to swap CMAQ funds for STBG-DA funds & shift CMAQ funds into earlier project phases in order to obligate CMAQ appropriately before September 30, 2019.	<ol style="list-style-type: none"> 1. Reviewed projects with CMAQ funds exposed to risk of rescission. <ol style="list-style-type: none"> a. Several projects are in need of modifications to their CMAQ funds. 2. For the projects at risk, discussed solutions of: <ol style="list-style-type: none"> a. Swapping CMAQ funds for STBG-DA funds <ol style="list-style-type: none"> i. Put CMAQ funds on existing projects with accelerated schedules. ii. Put CMAQ funds on transit projects in need of funding. b. Shifting CMAQ funds programmed for construction into right-of-way acquisition for timelier obligation of funds. <ol style="list-style-type: none"> i. Not suggested to move funds into design; can trigger requirements that will push schedules out. ii. Federal Planning document needed for construction or right-of-way. 3. The POC had questions about project C-5613L. Erin will speak further with the project's manager to resolve the POC's questions. D. McDonald said that BLE Start-up Operations is CMAQ-eligible and can absorb all the CMAQ funds that do not get used in other projects. 	Erin Kinne	#3. Erin following up with project managers to refine these plans. The final proposal coming to POC for approval August 23. If approved, it will be brought to TCC & Board for action in September.
5. Outcomes of Meeting with CAMPO Staff	On July 16, Burke and Kinne met with CAMPO staff involved in their Locally Administered Projects Program (LAPP) to discuss	<ol style="list-style-type: none"> 1. Erin and Neil showed a summary of questions and responses asked of the CAMPO staff. Among the items discussed were that CAMPO holds calls every year and recommends that requests include certain percentages for contingency based on the different project phases. Projects earlier in the planning process are recommended to include higher contingency 	Erin Kinne, Neil Burke	#2 Herron will invite selected TCC members to join a subcommittee to work on a draft policy document to be brought back to the POC for

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	how they developed their program and policies.	<p>amounts than projects closer to construction.</p> <p>2. Herron told the POC that he will be creating a TCC subcommittee to work on the draft policy document for the POC's review and approval.</p>		<p>approval.</p> <p>Update will be provided at August 23 meeting.</p>