

## Project Oversight Committee 6/28/2018 Meeting Summary

**Members:** Dennis Rorie (POC Chair); Loretta Barren (phone); Brendan Bolasingh; Stuart Basham; Brett Canipe (phone); Gwen Cook; Bill Coxe; Bill Thunberg; Andrew Ventresca (phone); Cami Weckerly (phone)

**Staff:** Curtis Bridges, Neil Burke, Bob Cook, Erin Kinne, Candice Rorie, Theo Thomson

Agenda Item	Purpose	Summary/Follow Up/Decisions	Person Responsible	Follow-Up Status
<p><b>1. Status of TAP-DA projects (TAP-DA &amp; STBG-DA funding swap)</b></p>	<p>Discuss proposed swap of TAP-DA funds for STBG-DA funds in order to obligate TAP-DA appropriately before September 30, 2019.</p>	<ol style="list-style-type: none"> <li>1. Curtis presented final lists of TAP-DA and STBG-DA projects that have agreed to exchange funds.               <ol style="list-style-type: none"> <li>a. The STBG-DA projects have more accelerated schedules and would spend the TAP-DA funds more quickly than the current TAP-DA projects.</li> <li>b. No deadline for rescission of the STBG-DA funds is known at this time.</li> <li>c. The STBG-DA projects had been funded with TAP criteria.</li> </ol> </li> <li>2. Gwen Cook questioned whether a project, McDowell Creek Greenway, that was identified as belonging to Cornelius was actually one of Meck. County's projects.               <ol style="list-style-type: none"> <li>a. Curtis to follow up on this question.</li> <li>b. POC approved this funding swap proposal, pending no issues arising from this question.</li> <li>c. TCC memo with final project lists will be provided to POC, as well as Van Argabright and Marta Matthew, before the TCC agenda is sent out.</li> </ol> </li> </ol>	<p>Curtis Bridges</p>	<p>#2a. Curtis confirmed that project in question is in Cornelius. No change to lists or presentation needed.</p> <p>#2b. Will present to TCC and Board for information in July and action in August.</p> <p>#2c. Memo to TCC attached to this e-mail.</p>

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<b>2. Status of CMAQ projects</b>	Discuss issue and proposed strategy for ensuring that the CMAQ funds can be obligated appropriately before September 30, 2019.	<ol style="list-style-type: none"> <li>1. On June 27, Van Argabright of NCDOT's Division of Planning &amp; Programming brought to CRTPO staff's attention that CRTPO's discretionary CMAQ funds need to be obligated by September 30, 2019 in order to avoid their rescission.</li> <li>2. Erin explained that exchanging CMAQ funds with other sources (likely STBG-DA funds) or reprogramming them into earlier project phases, where applicable, by the deadline is the most efficient way to achieve this goal and avoid rescission of CMAQ funds.               <ol style="list-style-type: none"> <li>a. Presented list of CMAQ projects for a general review of their statuses.</li> <li>b. Erin and Neil will work with program managers to assess the need to exchange or program funds.</li> <li>c. No deadline for rescission of the STBG-DA funds is known at this time.</li> </ol> </li> </ol>	Erin Kinne, Neil Burke	<p>#2b. Erin currently contacting project managers over to confirm whether a swap or reprogramming of funds is warranted. Erin &amp; Neil will provide a status update at July 12 POC meeting.</p> <p>#2b. Erin presenting general topic and status to TCC and Board for information in July.</p>
<b>3. Unprogrammed &amp; Additional STBG-DA funds</b>	Follow-up discussion of update from Van Argabright on the availability of CRTPO's STBG-DA funds, yet to be programmed	<ol style="list-style-type: none"> <li>1. Established basic understanding of the accounting related to CRTPO's unprogrammed STBG-DA funds and future apportionments of STBG-DA funds.               <ol style="list-style-type: none"> <li>a. Reiterated that Policy Document Development is the current priority, and next call for projects can follow adoption of the document, planned for early 2019, based on current information known re: funding.</li> <li>b. Any updates to this information will be provided to the POC when available.</li> </ol> </li> </ol>	Erin Kinne, Neil Burke	None at this time.

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<b>4. CRTPO POC Discretionary Policy Development</b>	Review the Development Schedule materials related to the POC Discretionary Funds Policy Document	<ol style="list-style-type: none"> <li>1. Refined proposed schedule for finalizing policy decision and developing the document.               <ol style="list-style-type: none"> <li>a. Discussed some information, materials, etc. that will need to be provided to POC members before each meeting's topic(s)</li> <li>b. Discussed necessity of developing a "checklist" to correspond to each meeting's topic(s)</li> </ol> </li> </ol>	Erin Kinne	Erin captured notes in the spreadsheet and, with other CRTPO staff, will implement these items in preparation of each discussion topic.
<b>Upcoming Issues</b>		<ol style="list-style-type: none"> <li>1. 7/12/2018 POC Agenda               <ol style="list-style-type: none"> <li>a. Statuses of CRTPO's discretionary CMAQ projects and need for the funds to be obligated by September 30, 2019</li> <li>b. Review of quarterly project status updates</li> </ol> </li> <li>2. 7/26/18 POC Agenda               <ol style="list-style-type: none"> <li>a. Report on results of 7/16 discussion with CAMPO staff regarding Discretionary Funding Policy Document Development</li> </ol> </li> </ol>	#1a. Erin Kinne & Neil Burke #2b. Erin Kinne #2a. Erin Kinne & Neil Burke	