

# Meeting Minutes

Steering & Advisory Committee Wrap-Up Meeting  
September 30, 2021

The purpose of this memorandum is to document the discussion at the meeting held on September 30, 2021 through virtual presentation and conference call (via Zoom) for the Beyond 77 Study. Below is a list of attendees who took part in this virtual meeting:

Adam Howell, Atkins  
Agustin Rodriguez, CRTPO  
Alex Riemondy, Charlotte DOT  
Andy Grzymiski, Charlotte DOT  
Bob Cook, CRTPO  
Braxton Winston, City of Charlotte Council  
Brett Canipe, NCDOT  
Brian Elgort, CRTPO  
Curtis Bridges, CRTPO  
Dominique Boyd, NCDOT  
Dr. Mike Miltich, CRTPO Chair  
Erika Martin, Town of Mooresville  
Gary Fournier, Town of Cornelius

James Parkhill, Atkins  
Jerrel Leonard, CRTPO  
Judy Dellert-O'Keef, CRTPO  
Kathy Cornett, Charlotte PD&D  
Loretta Barren, FHWA  
Martin Kinnamon, Charlotte DOT  
Matthew Todd, Iredell County  
Michelle Nance, Centralina  
Neil Burke, CRTPO  
Tim Gibbs, CDOT – Former CDOT  
Travis Johnson, CRTPO  
Warren Cooksey, NCDOT

## Items Discussed

- Review of Post-Study Expectations

Mr. Rodriguez summarized the post-study expectations following feedback from the July Workshop (July 22 & 28) as well as an online survey from Mid-August. Adoption is recommended as the level of action for final recommendations from the CRTPO board. No additional questions or comments were provided by the attendees related to the adoption action for CRTPO or the other post-study expectations and actions, including seeking action from local jurisdictions and NCDOT/special groups and the creation of a focus/working group.

- Review of Final Deliverables

Mr. Howell presented an overview of the progress achieved so far on final deliverables, including the final report, pamphlet, online interactive solutions tool, and online funding tool.

Dr. Miltich suggested a possible title for the report could be “The Final Beyond.” Ms. Nance also commented that the distribution of photos within the final report seemed to emphasize light rail over other modes and suggested reviewing the photos to ensure all

modes were evenly emphasized to give a full picture of mobility reviewed with this project. Mr. Rodriguez reminded the attendees that the funding chapter was moved to a separated chapter within the final report, because the funding alternatives were seen as outside of the rest of the solutions recommendations.

Mr. Cook commented that the pamphlet looked great in person.

Mr. Cooksey suggested that for the online interactive solutions tool, the modal icons could be arranged in a consistent order – perhaps based on likelihood of use, as is done in other applications such as Google Maps. In addition, for the homepage, Mr. Cooksey recommended highlighting the definitions for the S&S acronym more prominently, perhaps in a text box rather than within other text. Dr. Miltich also commented on observing the same issue within the final report – that the S&S definitions should be more prominently emphasized.

Mr. Howell responded that Atkins would also conduct a review of the final deliverables using staff who had not been involved with the study, to ensure that the materials were clear for all users. Mr. Rodriguez added that CRTPO staff is discussing the idea of a series of meetings to allow staff potential users to give feedback, particularly on the solutions and funding tools. Mr. Rodriguez also emphasized that the report did not include full lists or details on the solutions or funding alternatives, but rather encouraged users to refer to the online, dynamic databases available to explore the full list of strategies & solutions as well as the range of funding options.

- Beyond-77 Next Steps

Mr. Rodriguez reviewed the next steps and action items, particularly that the deliverable items would be available for committees to review tomorrow (Oct 1). Mr. Gibbs enquired how the information presented with Beyond 77 would coordinate with MTP and congestion management updates. Mr. Rodriguez responded that the MTP team and the Beyond 77 team have coordinated to ensure support and consistency between the two reports, making sure that both efforts complement each other. The committees overall commented that the project and deliverables have been well-done so far, with a good project process. There were no additional questions or concerns.

- Action Items

1. The core team to send deliverables for review by committee members tomorrow (October 1, 2021).
2. The deadline for comments by committee members will be October 15, 2021
3. Approval process (adoption) by CRTPO Board
4. Coordination with jurisdictions and agencies for action
5. Assembling a post-study Beyond 77 focus/working group, following the implementation plan

*Please contact Adam Howell at [adam.howell@atkinsglobal.com](mailto:adam.howell@atkinsglobal.com) if any changes to these minutes are needed.*