

**CRTPO TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**February 2, 2023**

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**Voting Members:** *Chair* – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Troutman), Dan Leaver (Charlotte General Services), Candice Rorie – alt for Alyson Craig (Charlotte PD&D), Aaron Tucker (Cornelius), Andrew Golden (Davidson), Heather Maloney (Huntersville), Todd Huntsinger (Indian Trail), Richard Hoffman – alt for Matthew Todd (Iredell County), Dana Stoogenke (Matthews), Megan Green (Meck. Co. – LUESA Air Quality), David McDonald (Metropolitan Transit Commission), Steve Frey (Mint Hill), Erika Martin ( Mooresville), Theo Ghitea – alt for Brett Canipe (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT – Div. 12), Alex Rotenberry (NCDOT-IMD), Travis Morgan (Pineville), Justin Russell (Stallings), Genesis Harrod (Statesville), Bjorn Hansen (Union County), Lisa Thompson (Waxhaw), Alex Riemondy (Focus Area Representative – Bicycle), Tracy Houk (Focus Area Representative - Pedestrian)

**Staff:** Curtis Bridges (CRTPO), Neil Burke (CRTPO), Robert Cook (CRTPO), Kendall Clanton (CRTPO), Temekia Dae (CRTPO), Judy Dellert-O’Keef (CRTPO), Brian Elgort (CRTPO), Travis Johnson (CRTPO), Jerrel Leonard (CRTPO), Agustin Rodriguez (CRTPO), Jennifer Stafford (CRTPO), Theo Thomson (CRTPO), Justin Carroll (CDOT), Warren Cooksey (NCTA), Anna Gallup (CDOT), Andy Grzymiski (CDOT), Amelia Helms (NCDOT), Martin Kinnamon (CDOT), Scott Miller (NCDOT), Johanna Quinn (CDOT), Debbie Smith (CDOT), Will Washam ( Mooresville)

**Guests:** Terry Lansdell (Bike Walk NC), Erin Musiol (RS&H)

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Liz Babson opened the meeting at 10:01 a.m. after Travis Johnson determined that a quorum was achieved.

**2. Adoption of the Agenda**

Ms. Babson asked if changes to the agenda were necessary. Hearing none, she asked for a motion to approve today’s agenda.

Motion:

Erika Martin made a motion to approve today’s agenda; Bjorn Hansen seconded the motion. The motion passed unanimously.

**3. Consideration of Consent Agenda**

Ms. Babson stated that the consent agenda for the February meeting contained the following items:

- Approval of January 5, 2023 TCC Minutes
- 2020-2029 TIP Amendments
- CRTPO Public Involvement Plan Update
- Federal Functional Classification Revisions Resolution
- NCDOT Paved Trail & Sidewalk Feasibility Study Grant Program: Carolina Thread Trail
- NCDOT Paved Trail & Sidewalk Feasibility Study Grant Program: Iredell County

Motion:

David McDonald made a motion to approve the consent agenda. Richard Hoffman seconded the motion. The motion passed unanimously.

## **TCC BUSINESS ITEM**

### **4.1 CRTPO Discretionary Funds Project Call – Recommended Projects**

Presenter: Andrew Ventresca, Troutman

Summary:

Mr. Ventresca provided information to the TCC via a PowerPoint presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Ventresca requested the TCC to recommend that the CRTPO Board:

1. Approve the discretionary funds for the projects recommended from the Fall 2022 project call;
2. Amend the 2020-2029 Transportation Improvement Program (TIP) to add the funding allocations to new and existing projects;
3. And approve a resolution to endorse four Congestion Mitigation and Air Quality (CMAQ) applications to NCDOT for \$9,616,300.

He shared that there was \$59.1 million in discretionary funds available for allocation by the CRTPO during the Fall 2022 call for projects. A 60-day call for projects was held, and 34 projects were received. The Project Oversight Committee (POC) reviewed the draft project scores and developed a recommended project list of 26 projects during their meetings in November and December. The POC met on January 26 to review comments received during the January TCC and CRTPO Board meetings and amended its recommended project list. At this meeting, CATS reduced their funding request for electric buses by approximately \$2 million. The POC modified its recommendation to the TCC to include funding of the Beaty St Shared Use Path in Davidson with the funds made available by the CATS funding reduction. The final recommendation from the POC includes 11 highway, 8 non-highway: bicycle & pedestrian, 3 non-highway: carbon reduction projects, and 5 local planning projects.

Motion:

Dana Stoogenke made a motion to recommended that the CRTPO Board approve the discretionary funds for the projects recommended from the Fall 2022 project call; amend the 2020-2029 TIP to add the funding allocations to new and existing projects; and approve a resolution to endorse four CMAQ applications to NCDOT for \$9,616,300. Ms. Martin seconded the motion. The motion passed unanimously.

## **TCC INFORMATION REPORTS**

### **5.1 Proposed Transit Work Group**

Presenter: Jerrel Leonard

Summary:

Mr. Leonard provided information to the TCC via a PowerPoint presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Leonard updated the TCC on the proposed transit work group. In 2021, transit providers were interviewed to identify the steps necessary to fulfill the Staffing and Resources Study recommendation to integrate transit planning more fully into CRTPO's activities. One outcome of the interviews was support for establishing a transit work group to improve coordination among providers and represent transit more fully in the CRTPO's activities and decisions. A follow-up survey was completed in 2022 that reaffirmed the earlier support for forming a work group. The work group will meet quarterly and focus on initiatives such as the implementation of the Sec. 5307 memorandum of understanding, Sec.

5303 allocations, and performance-based planning requirements. Additionally, this work group will coordinate with regional planning initiatives and programs such as the Metropolitan Transportation Plan, Comprehensive Transportation Plan, and CONNECT Beyond.

The TCC will be asked in March to make a recommendation to the CRTPO Board to formally establish the work group.

## **5.2 2024 - 2033 CRTPO Transportation Improvement Program Update**

Presenter: J. Travis Johnson

### Summary:

Mr. Johnson provided information to the TCC via a PowerPoint presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Johnson updated the TCC on the status of the 2024-2033 CRTPO TIP. NCDOT released a revised 2024-2033 State Transportation Improvement Program (STIP) to the MPOs throughout the state on August 4, 2022. The CRTPO Board approved the two project status swaps within the 2024-2033 STIP before the department's deadline of October 28. NCDOT held a public comment period in the fall of 2022 and anticipates seeking approval from the NC Board of Transportation in the spring of 2023. The CRTPO will initiate a public comment period on the 2024-2033 TIP from March 16 till April 14 of 2023 and request CRTPO Board action to adopt the TIP in June of 2023.

## **5.3 Draft FY 2024 Unified Planning Work Program**

Presenter: Robert Cook

### Summary:

Mr. Cook provided information to the TCC via a PowerPoint presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Cook shared an update on the Unified Planning Work Program (UPWP). The UPWP is CRTPO's annual budget and specifies the planning activities that are anticipated for the coming fiscal year. It documents the allocation of state and federal funds associated with each planning activity and is adopted annually under joint Federal Highway Administration and Federal Transit Administration guidelines.

The TCC received a summary of the second draft of the FY 2024 UPWP with an overview of funding, Sec. 5303 proposals, proposed funding allocations, and next steps. The total amount of funding in the FY 2024 UPWP is \$4,734,661; with \$3,787,729 from federal sources and \$946,932 from local match. His presentation covered descriptions and draft allocations of tasks identified in the Draft FY 2024 UPWP. The TCC asked general questions about the UPWP. This included a discussion of the inclusion of Safe Streets for All funding awarded to the City of Charlotte and NCDOT Public Engagement Tools utilized by member jurisdictions.

Action will be requested for the TCC to recommend that the CRTPO Board adopt the FY 2024 UPWP during the March 2 meeting.

## **5.4 Charlotte Urban Area Boundary**

Presenter: Robert Cook

Summary:

Mr. Cook provided information to the TCC via a PowerPoint presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Cook updated the TCC on the Charlotte Urban Area (UA) Boundary. The urban area populations were released on December 29. The population of the urban area increased from 1.2 million to 1.3 million. The urban area also contracted by 109 square miles. This contraction occurred within the following geographic areas:

- South Carolina (35.7 Sq Mi);
- Northern Iredell County (32.8 Sq Mi);
- Lincoln County (17.6 Sq Mi);
- Eastern Union County (5.4 Sq Mi);
- Western Mecklenburg County (10.3 Sq Mi);
- Eastern Mecklenburg County (7.5 Sq Mi);
- and Catawba County (0.6 Sq Mi).

The contraction was attributed to the change of criteria to designate urban areas by the Census Bureau that modified the inclusion of noncontiguous territory and the shift to establish density by housing units versus population to qualify as an urban area. Due to this contraction, Marshville and Statesville are no longer in the Charlotte UA. Changes to the urban area boundary do not require changes to the CRTPO planning area. These jurisdictions may continue to be member jurisdictions within the CRTPO. The CRTPO will continue to review and share the latest information as it becomes available.

The next steps process includes evaluating FHWA guidance on updating planning area boundaries, receiving confirmation from Marshville and Statesville of their continued participation in the MPO, reaffirming planning area boundary, and updating metropolitan planning agreements with neighboring MPOs. The TCC had a general discussion on MPO requirements and membership benefits of CRTPO planning area jurisdictions.

## **OTHER REPORTS**

### **6.1. NCDOT Report**

Project updates from NCDOT Division 10 and Division 12 were included in the TCC agenda packet.

No update was provided by the Transportation Planning Division.

Alex Rotenberry (NCDOT-IMD) congratulated the City of Charlotte for receiving the Safe Streets and Roads for All implementation grant to implement Vision Zero. The Safe Streets and Roads for All application window will re-open in April 2023. He also announced that the NCDOT Bicycle Helmet initiative's deadline is February 3. The Safe Routes to School Non-Infrastructure application is scheduled to end on February 6. NCDOT Paved Trail & Sidewalk Feasibility Study Grant Program received over 60 applications from around the state. NCDOT staff (IMD, TPD, and Division staff) scored all applications and selected 25 for awards, pending the February 7 NC Board of Transportation's approval. The Multimodal Planning Grant, Microtransit Feasibility Study Grant, and Access to Transit Grant are scheduled to open in February of 2023.

Warren Cooksey (NCTA) reported that in February the NC Quick Pass program would update the back-office system software after more than ten years. Customers have been directly informed that the system will be down from February 17 through February 24 to accommodate the transition. Toll information will still be collected at the toll sites on the Monroe Expressway, I-77 Express Lanes, and Triangle Expressway; however, the data will not be imported until after the transition. NCTA will extend the due dates for mailed invoices affected by the transition. With the new system, NCTA will be able to offer customers a better experience in managing their accounts.

#### **6.2. Project Oversight Committee Update**

No Update was provided.

#### **6.3. Bicycle and Pedestrian Work Group Report**

Curtis Bridges stated that the bicycle and pedestrian work group will discuss community updates, 2022 Carolina Thread Trail Forum, and bicycle suitability mapping refresh during its meeting this afternoon.

#### **6.4. Charlotte Regional Alliance for Transportation**

No update was provided.

#### **6.5 Upcoming Issues**

Brian Elgort provided an update on the implementation of the CRTPO Strategic Plan. He shared that the CRTPO is working with the Centralina Regional Council to provide a grant writing workshop for member jurisdictions and pursuing funding opportunities to fund the Beyond 77 implementation efforts. Regular updates about the CRTPO Strategic Plan implementation will be provided to the TCC and CRTPO Board as new information becomes available.

The TCC was invited to the Mobility for the Future: An Appreciation Celebration. This event will be held in Charlotte-Mecklenburg Government Center Lobby from 4:30 pm – 5:45 pm on March 15.

#### **7.0 ADJOURN**

Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 11:08 a.m.