

**CRTPO TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**July 7, 2022**

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**Voting Members:**

*Chair* – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Troutman), Dan Leaver (Charlotte General Services), Mike Pilarski – alt for Amber Leathers (CLT Airport), Candice Rorie – alt for Alyson Craig (Charlotte Planning, Design & Development), Aaron Tucker (Cornelius), Jason Burdette (Davidson), Dave Hill (Huntersville), Todd Huntsinger (Indian Trail), Richard Hoffman – alt for Matthew Todd (Iredell County), Hunter Nestor (Marvin), Dana Stoogenke (Matthews), Hunter Nestor (Marvin), Megan Green (Meck. Co. – LUESA Air Quality), David McDonald (Metropolitan Transit Commission), Erika Martin ( Mooresville), Jeff Littlefield – alt for Brett Canipe (NCDOT – Div. 10), Mark Stafford (NCDOT – Div. 12), Alex Rotenberry (NCDOT-IMD), Dominique Boyd (NCDOT-TPD), Justin Russell (Stallings), Sherry Ashley (Statesville), Bjorn Hansen (Union County), Theo Ghitea (Waxhaw), Karen Dewey (Weddington), Alex Riemondy (Focus Area Representative – Bicycle), Clint Grant (Focus Area Representative – Health), Tracy Houk (Focus Area Representative – Pedestrian)

**Staff:**

Neil Burke (CRTPO), Kendall Clanton (CRTPO), Robert Cook (CRTPO), Temekia Dae (CRTPO), Brian Elgort (CRTPO), Jerrel Leonard (CRTPO), Judy Dellert-O’Keef (CRTPO), Travis Johnson (CRTPO), Agustin Rodriguez (CRTPO), Theo Thomson (CRTPO), Jennifer Stafford (CRTPO), Curtis Bridges (CRTPO), Loretta Barren (FHWA), Stuart Basham (NCDOT – Div. 10), Patrick Blaszyk (Stallings), Megan Brightharp (Monroe), Warren Cooksey (NCTA), Andrew Golden (Davidson), Andy Grzymyski (CDOT), John Hoard (Mint Hill), Scott Miller (NCDOT – Div. 10), Anil Panicker (NCDOT Div. – 12), Wendy Taylor (NCDOT), Sheldon Turner (Meck. Co. – LUESA Air Quality)

**Guests:**

Hisham Abdelaziz (CDM Smith), Mariate Echeverry (AECOM), Jorge Luna (HDR), Erin Musiol (RS&H), Michelle Podeszwa (LandDesign), Bill Thunberg (LNTC), Kevin Walsh (HDR)

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Liz Babson opened the virtual meeting at 10:00 a.m. Travis Johnson reviewed the virtual meeting guidelines and conducted a roll call to document attendance. Mr. Johnson determined that a quorum was achieved.

**2. Adoption of the Agenda**

Ms. Babson asked if changes to the agenda were necessary. Hearing none, she asked for a motion to approve today’s agenda.

Motion:

Andrew Ventresca made a motion to approve today’s agenda. Sherry Ashley seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

**3. Consideration of Consent Agenda**

Ms. Babson stated that the consent agenda for the July meeting contained the following items:

- Approval of June 2, 2022 TCC Minutes
- 2020-2029 TIP Amendments

Motion:

Erika Martin made a motion to approve the consent agenda items. Mr. Ventresca seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

**TCC BUSINESS ITEM**

**4.1 Discretionary Program Supplemental Funding Recommendations**

Presenter: Andrew Ventresca, Troutman

Summary:

Mr. Ventresca provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

He began his presentation by stating that the requested action is to recommend to the Board that it approve \$3,924,000 of the CRTPO's unobligated future year STBG-DA (Surface Transportation Block Grant Program - Direct Attributable) funding to three existing discretionary projects that have experienced shortfalls and amend the 2020-2029 TIP to allocate the funding to the existing discretionary projects. Mr. Ventresca reviewed that a funding round was held for CRTPO member jurisdictions from March 1 until April 29 to request supplemental funds to address shortfalls for existing CRTPO discretionary-funded projects. The Project Oversight Committee (POC) reviewed four applications and recommended three of the projects. The total for the three recommended projects is \$3,924,000. The POC did not recommend the Town of Huntersville's application for supplemental funds for \$262,000 for a 15% project inflation increase. This conclusion was made because the project has not started. Instead, the POC recommended that Huntersville start the project and return for a shortfall if necessary.

Motion:

Ms. Ashley made a motion to recommend that the Board approve the requested action. Ms. Martin seconded the motion. A roll call vote was conducted, and the TCC unanimously recommended to the Board that it approve \$3,924,000 of the CRTPO's unobligated future year STBG-DA funding to three existing discretionary projects that have experienced shortfalls and amend the 2020-2029 TIP to allocate the funding to the existing discretionary projects.

**TCC INFORMATION REPORTS**

**5.1 Performance-Based Planning: CMAQ Performance Targets**

Presenter: Robert Cook

Summary:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Cook's presentation reviewed a staff recommendation for two proposed CMAQ performance targets. The two CMAQ targets discussed were annual hours of Peak Hour Excessive Delay (PHED) per capita and percent non-Single Occupant Vehicle (SOV) travel. PHED occurs when speeds are 20 MPH or 60% of the posted speed limit, whichever is greater. Percent of non-SOV are expressed as percent of travel not taking place in an SOV. Non-SOV includes modes such as carpools, public transportation, bicycling and telecommuting. CMAQ performance targets are set at the urban area level which

requires all states and MPOs with planning responsibilities within the urban area to agree to a single target. Thus, CRTPO must agree with the three neighboring MPOs as well as NCDOT and SCDOT on the final targets. Currently, performance targets are set for annual hours of PHED at 34 hours and the percent of non-SOV travel at 21 percent. There is no negative consequence for not meeting these targets. Staff recommended maintaining the current targets due to ongoing uncertainty related to commuting patterns connected to the pandemic.

The TCC discussed trends for setting CMAQ targets. Mr. Cook shared that other communities in North Carolina are not required to set these CMAQ targets however other peer MPOs that are required to set these targets are not setting aspirational goals. The TCC achieved consensus on maintaining the current goals set for these performance targets with the expectation that more aspirational goals would be considered during the next evaluation of performance targets for these goals in two years. The TCC supported the addition of this action item to the consent agenda for the August 4 meeting.

## **5.2 Beyond 77 Implementation Task Force Update**

Presenter: Agustin Rodriguez

### Summary:

Mr. Rodriguez provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Rodriguez updated the TCC on the latest activities of the Beyond 77 Task Force. The CRTPO Board adopted the Beyond 77 study in January of 2022. The Beyond 77 implementation plan recommended the creation of a task force to deliver recommendations identified in the plan. The task force met for the first time on May 23, 2022 and will prioritize recommendations for the implementation of the Beyond 77 study. His presentation recapped the process to create the plan, eight steps of the implementation plan, listed task force members, and identified next steps. Next steps for the Task Force include reviewing a Beyond 77 marketing plan, coordination with other major transportation initiatives, and evaluating and prioritizing recommendations from the plan. The presentation concluded by sharing the draft Beyond 77 promotional video designed to help users navigate the Strategic Users Implementation Tool (SUIT) on the Beyond 77 website.

## **OTHER REPORTS**

### **6.1. NCDOT Report**

- Alex Rotenberry (NCDOT-IMD) shared that his division is hosting a quarterly webinar on Wednesday, July 27 at 11 am. These meetings are designed to inform partners on planning, policy, and programming initiatives that the Division is currently leading. For more information on this webinar, please visit their [NCDOT website](#).
- Loretta Barren (FHWA) shared that the Federal Highway Administration (FHWA) has two grant opportunities. The first was Safe Streets and Roads for All (SS4A) discretionary program that appropriates \$5 billion over the next five years. More information can be found on the US DOT's [SS4A grant website](#). Lastly, she shared the notice of funding opportunity for Reconnecting Communities Pilot (RCP) discretionary grant program. Funds for the RCP Program are to be awarded on a competitive basis for projects that reconnect communities by removing, retrofitting, or mitigating highways or other transportation facilities that create barriers to community connectivity, including to mobility, access, or economic development. Applications must be submitted by Thursday, October 13, 2022. More information can be found on the [USDOT's RCP website](#).

## **6.2. Project Oversight Committee Update**

Jennifer Stafford stated that the next Project Oversight Committee meeting is scheduled for July 14 and the fall call for projects will be held from August 15 until October 28.

## **6.3. Bicycle and Pedestrian Work Group Report**

Curtis Bridges stated the Bicycle Pedestrian Work Group meeting is scheduled for 2 pm on July 7. Their agenda includes a discussion on community updates, complete street standards for CRTPO.

## **6.4. Charlotte Regional Alliance for Transportation (CRAFT)**

No report was provided.

## **6.5 Upcoming Issues**

Mr. Johnson shared that the CRTPO has created a Public Involvement Plan (PIP) Update Survey for the public and will go live on July 11, 2022, through August 12, 2022. Survey responses will help the CRTPO develop methods to effectively share information, consult with the community, and receive public input. Results will be used in updating CRTPO's Public Involvement Plan. TCC Members are encouraged to share the survey with their communities. Survey link: <https://forms.gle/aSJynBEH8ueEkxQV8>

Additionally, he provided updated guidance on project swaps within the Draft 2024-2033 STIP. This updated guidance clarified requirements from project swaps within the same STI tier. Previously it was shared that project swaps should generally occur within the same STI tier. CRTPO received clarity on this information from NCDOT during a meeting last week that explained swaps may occur across STI tiers if the unfunded projects being swapped for a delivery project are of a higher STI tier than the project being swapped. An NCDOT STIP Swap Flexibility document will be provided to TCC members once it is received by the CRTPO.

The next TCC meeting will be conducted virtually on August 4, 2022 at 10 a.m.

## **ADJOURN**

Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 11:13 a.m.