

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
June 2, 2022

Voting Members:

Chair – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Troutman), Dan Leaver (Charlotte General Services), Mike Pilarski – alt for Amber Leathers (CLT Airport), Aaron Tucker (Cornelius), Jason Burdette – alt for Doug Wright (Davidson), Dave Hill (Huntersville), Adam McLamb - alt for Todd Huntsinger (Indian Trail), Richard Hoffman – alt for Matthew Todd (Iredell County), Dana Stoogenke (Matthews), Hunter Nestor (Marvin), Megan Green (Meck. Co. – LUESA Air Quality), Jason Lawrence - alt for David McDonald (Metropolitan Transit Commission), Steve Frey (Mint Hill), Lisa Stiwinter (Monroe), Erika Martin (Mooresville), Jeff Littlefield – alt for Brett Canipe (NCDOT – Div. 10), Mark Stafford (NCDOT – Div. 12), Alex Rotenberry (NCDOT-IMD), Dominique Boyd (NCDOT-TPD), Travis Morgan (Pineville), Justin Russell (Stallings), Sherry Ashley (Statesville), Lisa Thompson – alt for Theo Ghitea (Waxhaw), Karen Dewey (Weddington), Alex Riomondy (Focus Area Representative – Bicycle), Gwen Cook (Focus Area Representative – Greenway), Tracy Houk (Focus Area Representative – Pedestrian)

Staff:

Neil Burke (CRTPO), Kendall Clanton (CRTPO), Robert Cook (CRTPO), Temekia Dae (CRTPO), Brian Elgort (CRTPO), Jerrel Leonard (CRTPO), Theo Thomson (CRTPO), Travis Johnson (CRTPO), Judy Dellert-O’Keef (CRTPO), Agustin Rodriguez (CRTPO), Theo Thomson (CRTPO), Loretta Barren (FHWA), Stuart Basham (NCDOT – Div. 10), Megan Brightharp (Monroe), Warren Cooksey (NCTA), Matthew Evans (NCDOT – Div. 12), Anna Gallup (CDOT), Andrew Golden (Davidson), Scott Miller (NCDOT – Div. 10), Erin Pratt (CDOT), Teresa Robinson (NCDOT - STIP), Anil Panicker (NCDOT Div. – 12), Theresa Torres (Union County), Sheldon Turner (Meck. Co. – LUESA Air Quality)

Guests:

Hisham Abdelaziz (CDM Smith), Andrew Babb (Pond & Company), Mariate Echeverry (AECOM), Todd McAulliffe (AECOM), Erin Musiol (RS&H), John Muth (VHB), Bill Thunberg (LNTC), Kevin Walsh (HDR), Lyuba Zuyeva (VHB)

Liz Babson opened the virtual meeting at 10:00 a.m. Travis Johnson reviewed the virtual meeting guidelines and conducted a roll call to document attendance. Mr. Johnson determined that a quorum was achieved.

2. Adoption of the Agenda

Ms. Babson asked if changes to the agenda were necessary. Hearing none, she asked for a motion to approve today’s agenda.

Motion:

Sherry Ashley made a motion to approve today’s agenda. Andrew Ventresca seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

3. Consideration of Consent Agenda

Ms. Babson stated that the consent agenda for the May meeting contained the following item:

- Approval of May 5, 2022 TCC Minutes

Motion:

Ms. Ashley made a motion to approve the TCC Minutes. Karen Dewey seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

TCC BUSINESS ITEMS

4.1 Charlotte Urban Area Coordinated Public Transit-Human Services Transportation Plan Update

Presenters: Jerrel Leonard and Lyuba Zuyeva, VHB

Summary:

Mr. Leonard and Ms. Zuyeva provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Leonard and Ms. Zuyeva provided an update on the Charlotte Urban Area Coordinated Public Transit-Human Services Transportation Plan that covered minor edits made to the plan in May 2022 and the project schedule. The study's purpose is to identify public transportation, human services transportation needs, and gaps in the Charlotte Urban Area, focusing on Seniors and individuals with disabilities. The study will inform future calls for FTA Section 5310 projects in the Charlotte Urban Area. No concerns were identified when the draft recommendations were presented for information to the TCC and CRTPO Board during the May meetings.

Motion:

Ms. Ashley made a motion to recommend that the Board endorse the Charlotte Urban Area Coordinated Public Transit-Human Services Transportation Plan Update. Dave Hill seconded the motion. A roll call vote was conducted, and the TCC unanimously recommended to approve the requested motion.

4.2 Iredell County Comprehensive Transportation Plan Amendments

Presenter: Richard Hoffman, Iredell County

Summary:

Mr. Hoffman provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Hoffman presented on proposed amendments to the CRTPO Comprehensive Transportation Plan (CTP). The CTP amendments originated in the adopted Iredell County Transportation Master Plan by the Iredell County Board of Commissioners on November 16, 2021. Funding for the Iredell County Transportation Master Plan came from the CRTPO's planning funds. Mr. Hoffman provided an overview of the proposed CTP amendments from the County's plan recommendations stating that there were 28 proposed amendments. No concerns were raised about the presented CTP Amendments during the May TCC and CRTPO Board meetings.

Motion:

Erika Martin made a motion to recommend that the Board adopt the recommended amendments to the CRTPO's Comprehensive Transportation Plan. Ms. Ashley seconded the motion. A roll call vote was conducted, and the TCC unanimously recommended to approve the requested motion.

TCC INFORMATION REPORTS

5.1 Discretionary Program Supplemental Funding Recommendations

Presenter: Andrew Ventresca, Troutman

Summary:

Mr. Ventresca provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Ventresca updated the TCC on project submittals for the spring shortfall projects. The call for shortfall projects was held for CRTPO member jurisdictions from March 1 until April 29 to request supplemental funds to address shortfalls for existing CRTPO discretionary-funded projects. The Project Oversight Committee (POC) reviewed four applications and recommended three of the projects.

The total for the three recommended projects is \$3,914,000. The POC did not recommend the Town of Huntersville's application for supplemental funds of \$262,000 for a 15% project inflation increase. The decision to exclude this project is because it has not started. Instead, the POC recommended that Huntersville start the project and return for a shortfall if necessary.

The Discretionary Projects Program supplemental funding recommendations will come to the TCC for action in July.

5.2 Strategic Plan Implementation

Presenter: Neil Burke

Summary:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Burke updated the TCC on the CRTPO Strategic Plan covering the plan's background, an overview of its six goals, an update on the implementation of Goal 6, and the next steps for Goals 1 and 5.

He shared that implementation of the plan will be coordinated with Beyond 77 and CONNECT Beyond initiatives. A meeting is being scheduled with the Board Chair and Vice-Chair to discuss Goal 6 implementation process.

The presentation concluded with an overview of upcoming implementation schedules throughout 2022 which include Goal 1: Lead on Regional Mobility Issues; and Goal 5: Continuously Improve Internal Operations.

5.3 Public Involvement Plan Update

Presenter: Judy Dellert-O'Keef

Summary:

Ms. Dellert-O'Keef provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Ms. Dellert-O’Keef updated the TCC on the Public Involvement Plan (PIP) revision initiated earlier this year. The PIP update will consolidate and simplify the current plan while focusing on public engagement requirements and incorporating new public outreach tools. This project will complete a review of peer MPO PIP’s, seek member feedback, and engage participants in surveys. She concluded the presentation by requesting that the TCC members complete the PIP update survey by June 30.

OTHER REPORTS

6.1. NCDOT Report

No reports were provided from NCDOT Division 10, Division 12, or Transportation Planning Division.

Alex Rotenberry (NCDOT-IMD) shared the bipartisan Infrastructure Law [Rural Playbook](#) as a resource for member jurisdictions.

6.2. Project Oversight Committee Update

No updates were provided.

6.3. Bicycle and Pedestrian Work Group Report

The Bicycle Pedestrian Work Group Meeting was cancelled for June 2.

6.4. Charlotte Regional Alliance for Transportation (CRAFT)

Mr. Cook stated that CRAFT Technical Committee met on May 24. They discussed performance-based planning, performance management agreements, and the NCDOT Comprehensive Transportation Plan 2.0. Their next meeting is scheduled for July 26.

6.5 Upcoming Issues

Mr. Johnson shared that the federal Safe Streets and Roads for All (SS4A) grant program has been established through the Bipartisan Infrastructure Law. This funding source has \$5 billion in appropriated funds over the next five years. The SS4A program funds grants to prevent roadway fatalities and serious injuries. Additional information is available on the US Department of Transportation’s [website](#). The deadline for applications is September 15, 2022.

The next TCC meeting will be conducted virtually on July 7, 2022, at 10 a.m.

ADJOURN

Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 11:58 a.m.