

**CRTPO TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**February 3, 2022**

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**Voting Members:** *Chair* – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Troutman), Dan Leaver (Charlotte General Services), Mike Pilarski – alt for Amber Leathers (CLT Airport), Alyson Craig (Charlotte PD&D), Aaron Tucker (Cornelius), Jason Burdette – alt for Doug Wright (Davidson), Dave Hill (Huntersville), Todd Huntsinger (Indian Trail), Richard Hoffman – alt for Matthew Todd (Iredell County), Frank Deese (Marshville), Dana Stoogenke (Matthews), Megan Green (Meck. Co. – LUESA Air Quality), David McDonald (Metropolitan Transit Commission), Steve Frey (Mint Hill), Lisa Stiwinter (Monroe), Erika Martin ( Mooresville), Jeff Littlefield – alt for Brett Canipe (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT – Div. 12), Alex Rotenberry (NCDOT-Integrated Mobility Division), Dominique Boyd (NCDOT-TPD), Travis Morgan (Pineville), Justin Russell (Stallings), David Cole (Statesville), Theo Ghitea (Waxhaw), Karen Dewey (Weddington), Alex Riemondy (Focus Area Representative – Bicycle), Gwen Cook (Focus Area Representative – Greenway), Kate Cavazza (Focus Area Representative – Public Health), Tracy Houk (Focus Area Representative – Pedestrian)

**Staff:** Curtis Bridges (CRTPO), Neil Burke (CRTPO), Robert Cook (CRTPO), Temekia Dae (CRTPO), Judy Dellert-O’Keef (CRTPO), Brian Elgort (CRTPO), J. Travis Johnson (CRTPO), Jerrel Leonard (CRTPO), Jennifer Stafford (CRTPO), Theo Thomson (CRTPO), Kendall Clanton (CRTPO), Loretta Barren (FHWA), Stuart Basham (NCDOT – Div. 10), Alysia Osborne (PD&D), Warren Cooksey (NCTA), Anna Gallup (CDOT), Andrew Golden (Davidson), Andy Grzymiski (CDOT), Mohamed Kaddoumi (CDOT), Scott Miller (NCDOT – Div. 10), Janet Payne (Union County), Erin Pratt (CDOT), Travis Preslar (NCDOT – Div. 10), Teresa Robinson (NCDOT), Wendy Taylor (NCDOT – Div. 10), Theresa Torres (Union County), Sheldon Turner (Meck. Co.), David Wasserman (NCDOT)

**Guests:** Hisham Abdelaziz (CDM Smith), Andrew Babb (Pond & Company), Rob Belisle, Megan Brightharp, Scott Cole (RS&H), Mariate Echeverry (AECOM), Debra Franklin (Tar State Transportation Alliance), Nick Landa (RS&H), Todd McAulliffe (AECOM), Michelle Podeszwa (LandDesign), Kevin Walsh (HDR), Lyuba Zuyeva (VHB)

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Liz Babson opened the virtual meeting at 10:00 a.m. J. Travis Johnson reviewed the virtual meeting guidelines and conducted a roll call to document attendance. Mr. Johnson determined that a quorum was achieved.

**2. Adoption of the Agenda**

Ms. Babson asked if changes to the agenda were necessary. Hearing none, she asked for a motion to approve today’s agenda.

Motion:

Erika Martin made a motion to approve today’s agenda. Dave Hill seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

**3. Consideration of Consent Agenda**

Ms. Babson stated that the consent agenda for the February meeting contained the following items:

- Approval of January 6, 2022, TCC Minutes
- 2020-2029 TIP Amendments
- Performance-Based Planning: 2022 Safety Targets
- FY 2023 Congestion Mitigation & Air Quality Program (CMAQ) – Recommended Projects
- FY 2022 UPWP Amendment - Downtown Traffic Improvements Study (Mooresville)

Motion:

Megan Green made a motion to approve the consent agenda. Ms. Martin seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

**TCC BUSINESS ITEMS**

**4.1 Election of Focus Area Representatives**

Presenter: J. Travis Johnson

Summary:

Mr. Johnson provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Johnson stated that the Bicycle and Pedestrian Work Group (BPWG) discussed nomination of Focus Area Representatives at the January meeting. The group recommend the re-appointment of the focus area representatives and alternates for 2022. The BPWG’s recommendation is shown in the chart below.

Focus Area	Delegate	Alternate	Agencies
<b>Bicycle</b>	Alex Riemondy	Will Washam	Charlotte DOT
<b>Greenway</b>	Gwen Cook	Joyce Figueroa	Mecklenburg County
<b>Pedestrian</b>	Tracy Houk	Erin Pratt	Huntersville Parks & Recreation Charlotte DOT
<b>Public Health</b>	Kate Cavazza	Clint Grant	Mecklenburg County

Motion:

David McDonald made a motion to recommend that the TCC approve the 2022 Focus Area Representatives endorsed by the Bicycle Pedestrian Work Group. Ms. Green seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

#### **4.2 CRTPO Discretionary Funds Project Call – Recommended Projects**

Presenter: Andrew Ventresca, Troutman

Summary:

Mr. Ventresca provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

The action requested of the TCC was to recommend that the CRTPO Board approve the discretionary funds for the projects recommended from the Fall 2021 project call and amend the 2020-2029 Transportation Improvement Program to add the funding allocations to new and existing projects. Mr. Ventresca shared that the Fall 2021 call for projects had \$50.5 million in discretionary funds available for allocation. A 60-day call for projects was held, and 31 projects were received from CRTPO member jurisdictions. He shared that the Project Oversight Committee (POC) reviewed the draft project scores and developed a recommended project list of 18 projects during their meetings in November and December. During his discussion of the Bicycle and Pedestrian projects he mentioned concerns identified by the Town of Davidson regarding a tie score between a Davidson and Mooresville Bicycle and Pedestrian project. Both projects received the same score however only the Mooresville project was funded. Their concerns focused on equity, geographic distribution of projects, and scoring. These concerns were brought back to the POC for additional discussion. The POC recommended the Mooresville Bicycle and Pedestrian Project over the Davidson project because it had a higher local match. The discretionary projects policy states that projects that provide a higher local match should receive priority. The POC decided to stay with the original recommendation. He concluded his presentation by mentioning the two discretionary projects recommended for CMAQ funding that is on today's consent agenda.

Motion:

Ms. Martin made a motion to recommend that the CRTPO Board approve the discretionary funds for the projects recommended from the Fall 2021 project call and amend the 2020-2029 Transportation Improvement Program to add funding allocations to new and existing projects. David Cole seconded the motion. The motion passed with Jason Burdette voting in opposition.

#### **TCC INFORMATION REPORTS**

##### **5.1 2050 Metropolitan Transportation Plan/Revised 2020-2029 TIP Update**

Presenter: Neil Burke

Summary:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Burke provided an update on activities related to the 2050 Metropolitan Transportation Plan (MTP). He stated that the 30-day public comment period for the draft 2050 MTP, revised 2020-2029 TIP, 2045 MTP Amendments, and draft conformity determination report began on Tuesday, January 18 and will conclude on Thursday, February 17. The air quality conformity determination is a required part of the adoption of both the 2050 MTP and Revised 2020-2029 TIP. He updated the TCC on public engagement for the 2050 MTP plan and the different tools used to collect feedback. He shared that staff determined that the feedback received to date did not require changes to the plan. He concluded with sharing an update on the air quality conformity determination process.

Action will be requested from the TCC and Board in March of 2022 to adopt the 2050 MTP, approve the revised 2020-2029 TIP, 2045 MTP amendments and make an air quality conformity determination.

## **5.2 Draft FY 2023 Unified Planning Work Program**

Presenter: Robert Cook

### Summary:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Cook updated the TCC on the draft Unified Planning Work Program (UPWP). During his presentation he shared the second draft of the FY 2023 UPWP with updated funding allocations. The UPWP is the CRTPO's annual budget and specifies the planning activities that are anticipated for the coming fiscal year. The allocation process is largely complete, and he is currently preparing the document for review. He shared the proposed allocations by task code and gave a brief description of the items including estimated costs and tasks to be completed.

He concluded his presentation by reviewing next steps for the plan and that a recommendation for Board adoption of the FY 2023 UPWP will be requested in March.

## **5.3 FY 2022 CRTPO Self-Certification**

Presenter: Robert Cook

### Summary:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Cook shared an update on the FY 2022 CRTPO Self-Certification. He provided an overview on the background of the self-certification process. Federal regulations require MPOs to annually self-certify to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that its planning process addresses major issues facing the urban area and is being conducted in accordance with all applicable requirements of the metropolitan planning process and related requirements. In North Carolina, this process is coordinated annually with the adoption of the UPWP.

He concluded by reviewing next steps. In March, the TCC will be asked to make a recommendation to the Board to adopt a resolution self-certifying the CRTPO's planning process.

## **5.4 STBG-DA/State Highway Trust Fund Exchange**

Presenter: David Wasserman, NCDOT

### Summary:

Mr. Wasserman provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Wasserman shared a proposal from NCDOT to exchange some of the CRTPO's STBG-DA federal funds with State Highway Trust funds to assist local jurisdictions in administering projects and increase the amount of federal funding that NCDOT can request from FHWA. The proposed funding exchange is revenue neutral and thus is within both the NCDOT's and CRTPO's Policy on exchanging funds as an administrative modification, which does not require an official action from the CRTPO Board. He stated that these funds are simpler for local jurisdictions to use and deliver their projects and would allow NCDOT to request additional federal funds from FHWA after they have been authorized. The NCDOT proposal is similar to funding swaps that have been completed in previous years.

## **5.5 CATS 2020-2029 TIP Amendments**

Presenter: David McDonald, CATS

### Summary:

Mr. McDonald provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. McDonald explained that 2020-2029 TIP amendments are necessary to authorize federal funding for transit projects in Charlotte. He stated that this change is attributed to the Charlotte Transportation Center Redevelopment Grant and the Silver Line TOD Grant. CATS has been awarded a \$ 15 million federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant for the redevelopment of the CATS main transit hub in Uptown Charlotte, the Charlotte Transportation Center. CATS has also been awarded a \$ 405,000 federal grant from the FTA's Transit Oriented Development (TOD) Pilot Program. To utilize these funds the CRTPO's 2020-2029 TIP and NCDOT's STIP must be amended.

Action will be requested from the TCC and Board in March of 2022.

## **OTHER REPORTS**

### **6.1. NCDOT Report**

Project updates from NCDOT Division 10, Division 12 were included in the TCC Agenda Packet.

No update was provided by the Transportation Planning Division.

Alex Rotenberry (NCDOT-Integrated Mobility Division) provided four February announcements. Applications are open for NCDOT Bicycle Helmet initiative until February 4, applications are being accepted for the Mobi Awards until February 10, there are five external trainings for complete streets, and the Transportation Demand Management call for projects is opening in early February.

Warren Cooksey (NCTA) shared that the NC Turnpike Authority is delaying its application of scenic byway status for the Monroe Expressway to allow for additional outreach to occur with the communities within Union County. The NCTA anticipates the submission of the application during the 2023 cycle.

### **6.2. Project Oversight Committee Update**

Jennifer Stafford announced that there will be a call for supplemental shortfall discretionary funds for existing projects from March 1 to April 29. Additional information will be provided at the next TCC meeting.

### **6.3. Bicycle and Pedestrian Work Group Report**

Curtis Bridges stated that the bicycle and pedestrian work group will discuss the pedestrian project database, and CRTPO's role in regional bicycle and pedestrian issues during its meeting this afternoon.

### **6.4. Charlotte Regional Alliance for Transportation**

Mr. Cook stated the CRAFT Technical Committee met January 25. They discussed an update on CONNECT Beyond, intelligent transportation system issues, and performance-based planning. Targets for annual hours of peak hour excessive delay per capita and percent non-single occupancy vehicle per capita will need to be set for the region. Coordination with the neighboring MPOs is planned and action is anticipated in July on these two targets.

### **6.5 Upcoming Issues**

Jerrel Leonard and Lyuba Zuyeva (VHB) shared an update on the Coordinated Public Transit plan for the Charlotte Urbanized area. Information about this plan is available on the CATS website by clicking [here](#). They are in a public comment period and feedback is being accepted until February 6, 2022.

**7.0 ADJOURN:** Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 11:18 a.m.