

## Project Oversight Committee 7/11/2019 Meeting Summary

**Members:** Wayne Herron (POC Chair), Loretta Barren, Brett Canipe, Joyce Figueroa, Bjorn Hansen (phone), Ashley Landis, John Rose, Dana Stoogenke, Bill Thunberg, Andrew Ventresca (phone), David Wasserman (phone), Cami Weckerly (phone)

**Staff:** Neil Burke, Bob Cook, Judy Dellert-O’Keef, Erin Kinne, Catherine Mahoney

Agenda Item	Purpose	Summary/ Decisions	Person Responsible	Follow-Up Status
<b>1. Welcome &amp; Introductions</b>		<ul style="list-style-type: none"> <li>a. Wayne Herron asked POC members to introduce themselves.</li> <li>b. Neil Burke introduced Catherine Mahoney, who started with CRTPO July 8 in the role of Senior Principal Planner.</li> </ul>	Wayne Herron	
<b>2. Spring 2019 Funding Round Wrap-Up</b>	Update on status of the Spring 2019 discretionary funding recommendations	<ul style="list-style-type: none"> <li>a. Wayne stated that the TCC approved the motion to recommend the list of awards to the CRTPO Board.</li> <li>b. Erin said that in order to program the additional funds in the STIP, the STIP Unit will need to know the project phases and years that funds will be programmed to.</li> <li>c. Erin said that the funded jurisdictions will need to provide letters confirming their revised local match amounts.</li> </ul> <p>The group discussed the information that is needed and determined that a template letter should be provided to the jurisdictions, stating the old and new match amounts and confirming the total.</p>	Wayne Herron, Erin Kinne	<ul style="list-style-type: none"> <li>a. List of funding recommendations comes before Board on July 17.</li> <li>b. Erin will confirm the funding information with project managers after Board meeting and submit it to STIP Unit.</li> <li>c. Erin will provide the template to awarded project managers. Letters will be due September 30.</li> </ul>

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<b>3. Preparation for Fall 2019 Funding Round</b>	Review and discuss: how many FY's of STBG-DA to make available; timeline of next steps for July and August; application content	<p>a. David Wasserman from NCDOT's STIP Unit reviewed CRTPO's next 10 years' allocations of STBG-DA funds. (See attached.)</p> <p>i. He described the process of programming multiple years' funds in a call for projects and recommended 5 years, as well as over-programming funds.</p> <ul style="list-style-type: none"> <li>• Doing this allows ample time and funding to prepare and develop projects.</li> <li>• With this approach (and applying contingency percentages), we have more funding "in play" than appears to be available for programming.</li> </ul> <p>ii. A question was asked: When we program the funds, should we build in a set schedule for PE, ROW, and CON? David responded that it's fine to just let those vary by project.</p> <p>iii. A series of questions were asked:</p> <ul style="list-style-type: none"> <li>• Will programming several years' funding with this project call reduce the funds available in the FY-21 call? Will it create delays for the projects funded in FY-21 call? If we cashflow funds from future years, will we eventually be unable to hold a call each year?</li> <li>• David was no longer on the phone to answer these questions. It was decided that a follow-up meeting to discuss this should be scheduled soon.</li> </ul>	Erin Kinne, Neil Burke, David Wasserman	<p>a. iii. Follow-up meeting scheduled for July 17 at 2:00 pm, CMGC Room 801, with remote participation option.</p>

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		<p>b. Erin reviewed the schedule of next steps to prepare for the August call for projects and no revisions were recommended.</p> <p>c. Erin asked the group if it's feasible or desirable to set targets for funding the 3 types of applications that will be submitted: new projects; shortfall requests; and planning projects.</p> <p>The group decided it's best to establish a target of ~\$500,000 for planning projects (based on previous years' allocations), then determining the breakdown of new projects vs. shortfall requests once the applications are received. Reiterated that this is our first time following this process/policy.</p>		
<b>5. Upcoming Issues</b>		<p>a. Draft application materials will be sent to POC members to review as they are ready.</p>	All	<p>a. Erin will send to POC. POC members will review the application content described in the Policy Handbook and review the materials Erin provides, then send any revisions to Erin.</p>

**PROJECT:** U-4744  
**ROUTE:** VARIOUS

**DESCRIPTION:**  
 STBG-DA IN CHARLOTTE REGIONAL  
 TRANSPORTATION PLANNING  
 ORGANIZATION (CRTPO).

**LENGTH:** MILES  
**COUNTY:** IREDELL  
 MECKLENBURG  
 UNION

%	MPO / RPO	%
40	CHARLOTTE	100
35		
25		

**PROJECT BREAKS**

BRK	SPOT ID	DESCRIPTION	COUNTY(S)	MPO/RPO(S)	NON COMMITTED / COMMITTED	FUNDING CATEGORY ELIGIBLE / FUNDED	HWY NON	6%															
<b>FUNDING</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>POST YEARS</b>												
BGDA	C	9218	C	61179	C	11703	C	10203	C	6950	C	25700	C	18200	C	18200	C	18200	C	18200			
L	C	2305	C	12236	C	2341	C	2041	C	1390	C	5140	C	3640	C	3640	C	3640	C	3640			

**COMMENTS:**

FY19

BGDA			
L			

- INTRASTATE SYSTEM
- LOOP PROJECT
- NHS (NATIONAL HIGHWAY SYSTEM)
- ECONOMIC DEVELOPMENT PROJECT
- FEASIBILITY STUDY PROJECT

**SPOT ID**

<b>U</b>	PROGRAM
<b>DIV</b>	ELIGIBLE
<b>DIV</b>	FUNDED
<b>HWY</b>	HWY_NON

- 6\_PERCENT
- COMMITTED
- NON\_COMMITTED

<b>PRIOR YEARS:</b>	
<b>PROGRAMMED:</b>	237,766
<b>POST YEARS:</b>	
<b>TOTAL COST:</b>	237,766