



Project Oversight Committee

Thursday February 28, 2019

2:00 p.m. – Conference Room 801, Second Floor of CMGC

Phone Number: (571) 317-3122, Access Code: 643-778-581

Go To Meeting Access: <https://global.gotomeeting.com/join/643778581>

POC Webpage: www.crtpo.org/project-oversight-committee

AGENDA

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| 1. Welcome & Introductions | <i>(5 mins)</i> | Wayne Herron |
| 2. Discussion of Spring Shortfall Funding Round | <i>(60 mins)</i> | Erin Kinne |
| <i><u>Purpose:</u></i> | | |
| <ul style="list-style-type: none">• <i>Review draft funding application and provide feedback.</i>• <i>Discuss questions that were raised at February 7 meeting and come to consensus.</i><ul style="list-style-type: none">○ <i>Applying contingency – calculating it based on total project cost or current request amount</i>○ <i>Applying contingency – any additional issues related to guidance to give in application</i>○ <i>Back-up documentation requirements, i.e. bid documentation, cost estimates, other</i>○ <i>Timeline and communication regarding the shortfall funding round</i>• <i>Identify any additional pending questions and come to consensus.</i>• <i>Identify any items that need follow-up action and/or further discussion at next meeting.</i> | | |
| <i><u>Requested Action:</u> Finalize decisions regarding Spring 2019 Existing Projects Shortfall Funding Round.</i> | | |
| 3. Upcoming Issues | <i>(10 mins)</i> | All |
| 4. Adjourn | | |