

## Project Oversight Committee 5/10/2018 Meeting Summary

**Members:** Dennis Rorie (POC Chair); Loretta Barren (phone); Stuart Basham; Brett Canipe; Bill Coxe; Andy Grzymiski; Bjorn Hansen (phone); Susan Habina Woolard; Casey Mashburn; David McDonald; Anil Panicker; Bill Thunberg; Andrew Ventresca (phone); Cami Weckerly (phone)

**Staff:** Curtis Bridges, Neil Burke, Robert Cook, Erin Kinne

Agenda Item	Purpose	Summary/Follow Up/Decisions	Person Responsible	Follow-Up Status
<b>1. STBG-DA and STBG-Flex funding exchange</b>	Reviewed proposal from Bobby Lewis, Chief Operating Officer at NCDOT, to swap currently available CRTPO STBG-DA federal funds for flexible federal funds in the years the DA funds were programmed.	<ol style="list-style-type: none"> <li>1. Funding swap involves switching currently available CRTPO STBG-DA federal funds for STBG-Flex federal funds in the years the DA funds were programmed. There is no impact to schedules, local matches, or project management requirements resulting from the proposed swap.               <ol style="list-style-type: none"> <li>a. The STBG-DA funds will be used to make payments on GARVEE bonds issued as part of funding for 4 projects.</li> <li>b. The STBG-Flex funds will be used on a project or projects with currently programmed DA funds, in place of those DA funds.</li> </ol> </li> </ol>	Bill Coxe, Neil Burke, Erin Kinne	<ol style="list-style-type: none"> <li>1. Proposal will be communicated to TCC and CRTPO Board leadership for feedback / approval.</li> <li>1b. Neil worked with NDCOT staff to identify appropriate project(s) with current DA funds for this swap.               <ul style="list-style-type: none"> <li>- Sent e-mail to POC on 5/11 suggesting U-5108 and U-5874 as candidates for this.</li> <li>- Brief follow-up will be provided at 5/24 POC meeting.</li> </ul> </li> </ol>
<b>2. CRTPO Discretionary Policies &amp; Administration</b>	Reviewed materials related to the development of a locally administered projects policy document: chapter outline; development	<ol style="list-style-type: none"> <li>1. Made adjustments to these items based on discussion feedback.</li> <li>2. Confirmed that Part 2 (Administering Projects) will reference and link to NCDOT's LPM Handbook and will not duplicate or conflict with its content.</li> </ol>	Erin Kinne, Neil Burke	Erin and Neil meeting with CAMPO staff July 16 and will discuss compiled questions.  Erin and Neil will adjust Development Schedule, including prioritizing

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	schedule; and list of questions to pose to CAMPO staff.			policy topics, and provide for discussion for 5/24 POC meeting.
<b>Upcoming Issues</b>		<ol style="list-style-type: none"> <li>1. 5/24/2018 POC Agenda               <ol style="list-style-type: none"> <li>a. STBG-DA and STBG-Flex funding exchange follow-up</li> <li>b. Proposed scope adjustment: Lakeview &amp; Reames Roundabout project</li> <li>c. Follow up on CRTPO POC Discretionary Policies &amp; Administration</li> <li>d. Review of Locally Administered Projects statuses</li> </ol> </li> </ol>	1a: Bill Coxe & Neil Burke 1b: Curtis Bridges & Scott Correll 1c: Dennis Rorie 1c: Erin Kinne	