



Fall 2019 Call for Projects Request Amount – Existing Project

This attachment is required for all applications requesting additional funds for an existing capital project. Enter each applicable amount in Table 1 below. Enter N/A if a value is not applicable. Perform calculations as indicated. Enter the requested information in the application.

Submit the application, this completed document, and all other applicable attachments to CRTPO no later than 5:00 pm on Thursday October 31, 2019.

For additional information, contact Neil Burke at nburke@charlottenc.gov

Important considerations related to your request for additional funds:

If you are requesting to receive funds for a project phase (PE, ROW, CON) that does not currently have discretionary funds programmed to it, that phase now must be completed in compliance with all applicable Federal regulations. Meeting those requirements may lengthen the project schedule.

Funds that are awarded may only be applied to new costs that will be incurred and may not be used toward previous activities undertaken prior to award.

Attachment 1B: Request Amount – Existing Project

In the Shortfall Amount column, lines 1a through 4, show the difference between the Original Estimate Amount and Current Estimate Amount. **Do not use punctuation.**

Documentation must be submitted to support the amounts shown, as described in the application.

Table 1: Shortfall Request Amount

TIP ID:	
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Line	Expense	Original Estimate	Current Estimate	Shortfall Amount	Notes
1a	Construction cost (CON)	\$	\$	\$	Construction expenses including utilities relocation
1b	Preliminary engineering cost (PE)	\$	\$	\$	
1c	Right-of-way cost (ROW)	\$	\$	\$	
2	Contingency amount	\$	\$	\$	See Table 2 to calculate
3	CEI cost	\$	\$	\$	20% of CON amount
4	Total Project Cost	\$	\$	\$	Sum of lines 1a-3
5	Local Match			\$	Minimum 20% of line 4
6	Maximum request amount			\$	80% of line 4
7	REQUEST AMOUNT			\$	May be same or less than line 6

Table 2: Contingency Amount

Depending on the amount of prior work completed for the project request, the following contingency factor must be applied.

Project Phase Complete	Contingency % Required
Preliminary engineering/design not complete	40%
Preliminary engineering/design complete, but right-of-way has not been acquired	30%
Preliminary engineering/design complete and right-of-way acquired	25%

i.e. If the contingency is 40%, the calculation is: 40% of (CON + ROW + PE).

For more information on this calculation, see the CRTPO Discretionary Funds Policy Guide:

<http://www.crtpo.org/PDFs/Resources/ProjectOversightCommittee/DiscretionaryProjectsPolicy.pdf>