



Fall 2019 Call for Projects Request Amount – New Project

This attachment is required for all applications requesting funds for a new capital project. Enter each applicable amount in Table 1 below. Enter N/A if a value is not applicable. Perform calculations as indicated. Enter the requested information in the application.

Submit the application, this completed document, and all other applicable attachments to CRTPO no later than 5:00 pm on Thursday October 31, 2019.

For additional information, review the Discretionary Projects Policy Guide, at <http://www.crtpo.org/PDFs/Resources/ProjectOversightCommittee/DiscretionaryProjectsPolicy.pdf> or contact Neil Burke at nburke@charlottenc.gov.

Attachment 1A: Request Amount – New Project

Table 1: New Project Request Amount

Project Name:

Line	Expense	Amount <i>Do not use punctuation</i>	Notes
1a	Estimated construction cost (CON)	\$	Construction expenses, including utilities relocation
1b	Estimated preliminary engineering cost (PE)	\$	At least 25% of CON
1c	Estimated right-of-way cost (ROW)	\$	
2	Contingency amount	\$	See Table 2 to calculate
3	CEI cost	\$	20% of CON amount
4	Total Project Cost	\$	Sum of lines 1a-3
5	Local Match	\$	20% (or more) of line 4
6	REQUEST AMOUNT	\$	80% (or less) of line 4

Table 2: Contingency Amount

Depending on the amount of prior work completed for the project request, the following contingency factor must be applied.

Project Phase Complete	Contingency % Required
Preliminary engineering/design not complete	40%
Preliminary engineering/design complete, but right-of-way has not been acquired	30%
Preliminary engineering/design complete and right-of-way acquired	25%

i.e. If the contingency is 40%, the calculation is: 40% of (CON + ROW + PE).

For more information on these calculations, see the CRTPO Discretionary Funds Policy Guide:

<http://www.crtpo.org/PDFs/Resources/ProjectOversightCommittee/DiscretionaryProjectsPolicy.pdf>