

Charlotte Regional Alliance For Transportation

Technical Committee Meeting

January 26, 2016

10:00 AM

Charlotte-Mecklenburg Government Center

Innovation Station (8th floor)

Teleconference: 704-432-5484

AGENDA

- | | |
|---|---|
| 1. Welcome and Introductions | Robert Cook |
| 2. Approval of September 29, 2015 Minutes
9/29/15 draft minutes attached | Robert Cook |
| 3. Updated Memorandum of Agreement
Revised MOA attached | Jamal Alavi |
| 4. Driverless Vehicles | Jason Wager |
| 5. Charlotte-Douglas International Airport Master Plan | Stuart Hair |
| 6. Mobility Management Plan | Larry Kopf |
| 7. Regional Projects Update
a. Community Viz
b. Interactive Maps
c. Freight Study | Curtis Bridges & Michelle Nance
Bjorn Hansen
Jessica Hill |
| 8. Executive Committee Meeting | Phil Conrad |
| 9. NCAMPO Conference Hosting | Hank Graham |
| 10. Next Meeting Date
March 22, 2016, Catawba COG | Robert Cook |
| 11. Adjournment | |

CRAFT Technical Committee Meeting Notes

Gastonia Police Department
200 Long Avenue
Gastonia, NC 28052

September 29, 2015

Attendees: Bret Baronak, Stuart Basham, Curtis Bridges, Neil Burke, Bob Cook, Reuben Crummy, Michael Dennis, Linda Dosse, Brian DuPont, Anna Gallup, Hank Graham, Bjorn Hansen, Chris Herrmann, David Hooper, Dagoberto Juarez Pozos, Bill Jordan, Candice Leonard, Michelle Nance, Anil Panicker, Matt Quesenberry, Gary Spangler, Dana Stoogenke, Bernie Yacobucci. **Conference Call Participants:** Loretta Barren, Eddie Dancausse, Megan Green

1. Welcome and Introductions: Hank Graham began the meeting at 10:03 AM and welcomed everyone.

2. Approval of July 28, 2015 Minutes: Mr. Graham entertained a motion to approve the meeting minutes of the July 28, 2015 Technical Committee meeting. Dana Stoogenke motioned to approve the meeting minutes as presented and Phil Conrad provided a second. The minutes were approved unanimously.

3. Mobility Management: Mr. Graham stated Mr. Larry Kopf had a meeting conflict and requested that he be allowed conduct his presentation at the next Technical Committee meeting in Charlotte in January 2016.

4. USEPA New Air Quality Standard for Metrolina Maintenance Areas: Mr. Eddie Dancausse stated that the Metrolina STIP Conformity process was complete and that USEPA should be transmitting a compliance letter soon. He stated that CRTPO would begin a new conformity determination process for MTIP and TIP Amendments and that that process would be completed by March 1, 2016. He also stated that as of September 18, 2015, Carbon Monoxide conformity for Gaston and Mecklenburg Counties would no longer be required. USEPA approved a maintenance SIP for Metrolina region in July 2015. The maintenance SIP became effective August 15, 2015. Also, the USEPA will release the new Ozone standard (expected .065 to .070 ppb) with a new conformity determination date for the new standard being October 1, 2018.

Mr. Anil Panaker asked if and how CMAQ funding would be affected with the proposed changes. Eddie replied CMAQ funding would unchanged or continue as long as the Metrolina region remains either a maintenance or non-attainment area. Mr. Phil Conrad asked if there were any additional requirements for the removal of the CO regulation requirements. Eddie stated that we now get to move forward as if we never had the 1997 CO standard.

5. CommunityViz Status Update: Ms. Michelle Nance stated that the CommunityViz steering committee met twice since the last CRAFT Technical Committee meeting to discuss study assumptions, review data and make decisions regarding data collection such

as employment space ratios and census years. She stated that 2014/2015 aerials are being used for Iredell, Cleveland, Lincoln and Gaston Counties and that 2013 is the base year for Socio-Economic data. She mentioned that the beta software model is due in December 2015 based on 2010 census data. The final CommunityViz model should be complete by June/July 2016 for use by RFATS MTP update effort.

6. Regional Freight Study: Ms. Nance mentioned that a meeting was held last week at the Gastonia Conference Center to review technical data and obtain feedback on preliminary study findings. On October 9, 2015, at 9:30 am, there will be a webinar between Metrolina partners and freight peers (Broward MPO, Ohio Kentucky Indiana (OKI) MPO, and Nashville MPO) in preparation of our upcoming Regional Freight Peer exchange on November 13, 2015.

7. On-Line Data Presentation Tools Update: Bjorn Hansen stated that the GCLMPO's ArcGIS Online maps were unchanged since the last meeting and that the site is being used by our locals for data retrieval more and more. Metrolina partners commented on the various stages they were at with their ArcGIS Online mapping.

8. NCDOT/SCDOT Update: Bill Jordan, SCDOT stated that SCDOT was working on completing a statewide Asset Management Plan Draft by December 2015. The plan will be used as an information tool of aggregate transportation project cost needs for the state legislature. He stated that South Carolina had not had a gas tax increase since 1987. State legislature is discussing the possibility of increasing the gas tax by ten cent (.10^c) over a three year period. This tax increase is projected to generate \$400 million dollars annually for the nation's fourth (4th) largest state maintained DOT system.

SCDOT completed an interstate highway congestion assessment. It appears that the I-77 corridor is in good shape after 20+ years. The only exception was the Gold Hill Road Interchange.

Linda Dosse, PE, NCDOT mentioned that NCDOT was beginning its Comprehensive Transportation Plan (CTP) 2.0 effort. She state that the state received more than 300 online survey responses providing feedback on the CTP process. A statewide Freight study would begin in October 2015.

9. CRAFT MOA: Mr. Matt Quesenberry stated that the new MOA was discussed over a conference call a week ago and that the draft MOA provided was to include general goals for the CRAFT organization. Bob Cook stated that the workgroup/subcommittee felt that at a minimum the MOA should include our regional planning efforts that require coordination like MTP, CTP, and STIP efforts. Other MOA topics included voting members (Technical Committee members and Executive Committee members) were discussed and included in the draft 2015 MOA. Continued discussion on the draft MOA will continue until the next CRAFT Technical Committee and Executive committee meetings.

10. CRAFT Executive Committee Meeting: After a robust discussion on upcoming elections, holiday schedules, etc. The next CRAFT Executive meeting was set for February 29, 2016 from 4:00 to 6:00 pm in Concord, NC.

CRAFT Technical Committee Meetings for 2016 were also determined: The next CRAFT Technical Committee meeting will be in January in Charlotte, NC. Remaining meeting for 2016 are as follows:

March 2016 - Catawba COG

May 2016 - RRRPO

July 2016 - GCLMPO

September 2016 - RFATS

11. Adjourn: The meeting was adjourned at 12:15 pm.

MEMORANDUM OF AGREEMENT

Between

***Cabarrus-Rowan Metropolitan Planning Organization (CRMPO),
Catawba Regional Council of Governments (CRCOG)*, Charlotte
Regional Transportation Planning Organization (CRTPO), Gaston-
Cleveland-Lincoln Metropolitan Planning Organization (GCLMPO),
Rock Hill-Fort Mill Area Transportation Study (RFATS), and Rocky
River Rural Planning Organization(RRRPO)***

It is hereby agreed that CRMPO, CRCOG, CRTPO, GCLMPO, RFATS and RRRPO participate in a continuing, cooperative and comprehensive (3-C) transportation planning process in an entity known as the Charlotte Regional Alliance for Transportation (CRAFT). As stated in 23 U.S.C. 134, metropolitan planning organizations shall engage in a 3-C planning process to “provide for the development of transportation facilities...which will function as an intermodal transportation system for the States, the metropolitan areas, and the Nation.” The parties to this agreement shall ensure that regional transportation planning in the Charlotte metropolitan bi-state region is conducted in such a manner that is beneficial to the public good. To accomplish this mission, CRAFT establishes the following goals:

- Increase the region’s voice and visibility within North Carolina and South Carolina and the nation on transportation related issues.
- Advocate for the region regarding major transportation issues to capitalize on federal, state and private funding opportunities.
- Coordinate on the development of plans and programs including, but not limited to, the Comprehensive Transportation Plan, Metropolitan Transportation Plan and Transportation Improvement Program
- Coordinate and collaborate on transportation projects of regional significance at the MPO, RPO, COG and State levels.
- Coordinate and collaborate on land use issues at the MPO, RPO, COG and State levels and promote the integration of transportation and land use decision-making
- Integrate the 3-C concept into the transportation planning process for projects and programs of regional significance. Regionally significant projects shall include, but are not limited to:
 - Travel demand model development (subject to any limitations contained in the regional model agreement)

* CRCOG serves as planning agency for rural transportation planning coordination

- Freight plans
- Corridor management plans
- Regional greenway plans
- Congestion Management Processes (CMPs)
- Public Involvement Plans (PIPs)
- Performance Measures
- Transit partnerships
- Title VI outreach efforts
- Projects that cross MPO/RPO boundaries or the state line.

Participation of a metropolitan planning organization, rural planning organization or council of governments shall commence upon the signature of this document by its designated representative.

Section 1 Technical Committee

There shall be established a Technical Committee. The responsibility of the Technical Committee shall be to provide general review, guidance coordination and collaboration regarding the transportation planning process in the bi-state Charlotte region, and to make recommendations to the Executive Committee.

The Technical Committee shall consist of, but not be limited to, the following members, or their designees:

- Senior staff member of the local metropolitan planning organization (voting members)
 1. CRTPO Secretary
 2. CRMPO Director
 3. GCLMPO Principal Transportation Planner/MPO Coordinator
 4. RFATS Administrator
 5. RRRPO Director
 6. CRCOG Senior Planner

Affiliate Members:

- Senior Staff member of the local council of governments
- SCDOT Planning Manager(s)
- NCDOT local area coordinators
- Director of the Charlotte Department of Transportation
- Director of Concord Department of Transportation
- The chairs of the North Carolina MPO/RPO technical coordinating committees
- The chair of the Rock Hill-Fort Mill Area Transportation Study technical team
- The senior planner for the CRCOG Technical Advisory Committee
- A representative of the public transportation staff of SCDOT and NCDOT
- Director of Public Transportation for the City of Charlotte

- **Regional bicycle and pedestrian representative**
- FHWA Division Office representatives (North Carolina and South Carolina)
- FTA Division Office representative (FTA Region IV)**

The Technical Committee shall meet no less than four times per year. The meetings shall be scheduled at least three weeks prior to meetings of the Executive Committee so as to allow for sufficient time for members of the Executive Committee to adequately review the findings and recommendations of the Technical Committee. Meeting locations shall rotate among the six member agencies.

Section 2 Executive Committee

The primary governing board of CRAFT shall consist of the following members or their designees:

- a. The chair of the CRMPO’s Board.
- b. The chair of the CRCOG’s Executive Committee.
- c. The chair of the CRTPO’s Board.
- d. The chair of the GCLMPO’s Board.
- e. The chair of the RFATS’s Policy Committee.
- f. The chair of the RRRPO’s Transportation Advisory Committee.

This governing board shall be known as the Executive Committee. A presiding officer shall be the host site’s Executive Committee member. The presence of three chairs, or their designees, shall constitute a quorum of the Executive Committee. The designee of the chair shall be an elected official serving on the policy committee of individual MPO, RPO, or COG policy boards. The Executive Committee shall meet no less than one time during the calendar year.

Section 3 Executive Committee Responsibilities

Prior to action by the Executive Committee, members of the Executive Committee shall place all matters requiring action on the agendas of their respective policy boards. On matters that require a vote of the Executive Committee, the chairs shall consult with the policy board they represent. In the event an individual chair has not had a reasonable opportunity to consult with their respective policy board, that chair shall be permitted to exercise judgment on the matter at hand.

All meetings of the Executive Committee shall be open to all members of the individual MPO, RPO, and COG policy boards, as listed in Section 2, items a through f. These members shall have an opportunity to address the Executive Committee, at the discretion of the presiding officer. Also, members of the Technical Committee (addressed in Section 1 of this document) and staff shall be permitted to attend meetings of the Executive Committee. Meeting locations shall

** FTA Region IV representative as needed

rotate among the six member agencies. The CRAFT staff will set the times, dates, and locations for the Executive Committee meetings.

Section 4 General Meetings

A general meeting of the six policy boards may be called at the discretion of the Executive Committee. The purpose of these general meetings shall be to provide a forum for the discussion of transportation and related issues that affect the region. As no official business will be conducted, a specific quorum requirement is not necessary.

Lee Withers, Chair
Cabarrus-Rowan
Metropolitan Planning Organization

Todd Pierceall, Chair
Gaston-Cleveland-Lincoln
Metropolitan Planning Organization

Sarah McAulay, Chair
Charlotte Regional
Transportation Planning Organization

Danny Funderburk, Chair
Rock Hill-Fort Mill Area
Transportation Study

Joe Branham, Chair
Catawba Regional
Council of Governments

Boby Usrey, Chair
Rocky River
Rural Planning Organization