

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 267
April 18, 2018 Meeting
Summary Minutes

Members Attending:

Greg Phipps (Charlotte), Michael Miltich (Cornelius), Jane Campbell (Davidson), Mark Gibbons (Huntersville), Jerry Morse (Indian Trail), James Mallory (Iredell County), Paul Bailey (Matthews), Frederick Becker (Mineral Springs), Lisa Qualls (Mooresville), Jack Edwards (Pineville), Lynda Paxton (Stallings), William Morgan (Statesville), Steve Maher (Waxhaw), Brad Horvath (Wesley Chapel), Tony Lathrop (NCBOT-Division 10)

Non-Voting Members Attending:

Victoria Nwasike (Charlotte-Mecklenburg Planning Commission), Chuck Travis (NC Turnpike Authority)

1. Call to Order

Vice-Chairman Paul Bailey called the April 2018 CRTPO meeting to order at 6:02 PM.

2. Adoption of the Agenda

Summary:

Vice-Chairman Bailey asked if any changes to the agenda were necessary. No changes were identified.

Motion:

Michael Miltich made a motion to adopt the agenda as presented. Jane Campbell seconded the motion. Upon being put to a vote, the motion to adopt the agenda as presented was approved unanimously.

3. Public Comment Period

There were no public comments.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Cook read the ethics awareness and conflict of interest reminder. No conflicts were identified.

5. Approval of Minutes

Summary:

Vice-Chairman Bailey requested action on the March 2018 meeting minutes. Dr. Miltich asked that the summary of agenda item 8 (2045 Metropolitan Transportation Plan) be amended to include a comment he made involving the MTP assuming the I-77 express lanes project will be completed in its current form, and the need for flexibility if it needs to be amended if the NCDOT contract with I-77 Mobility Partners is cancelled. Also, Jerry Morse asked that the attendance list be changed to reflect his attendance at the meeting, and not the Town's alternate.

Motion:

Dr. Miltich made a motion to approve the March 2018 meeting minutes with the modifications noted in the summary section above. Mark Gibbons seconded the motion. Upon being put to a vote, the March 2018 meeting minutes were unanimously approved.

6. STBG-DA Funding Reallocation

Presenter:

Dennis Rorie, Project Oversight Committee Chairman

Summary:

Mr. Rorie stated that the action requested was to approve a reallocation of STBG-DA funds and approve the necessary TIP amendments to add funding to the S. Trade St./Four Mile Greenway Underpass project (TIP ID EB-5829) and fund a new project: NC 200/Parkwood School Road Roundabout. Board members were directed to

the memorandum in the agenda packet for the details. The chart below provides funding specifics on the two projects.

TIP ID	Project	Current STBG-DA Funding	Recommended Additional STBG-DA Funding 2/7/18	Total STBG-DA Funds After Amendment	STBG-DA Funding Type
EB-5829	S. Trade Street / Four Mile Greenway Underpass	\$1,114,000	\$330,473	\$1,444,473	Bicycle / Pedestrian
N/A	NC-200 / Parkwood School Road Project	\$0	\$629,886	\$629,886	Small Roadway

Motion:

Mayor Becker made a motion to approve the reallocation and associated TIP amendments as requested. Mayor Maher seconded the motion. Upon being put to a vote, the motion was unanimously approved.

7. CMAQ Performance Measures Target Setting

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation’s purpose was to provide information to the Board about the need to endorse targets for two CMAQ performance measures associated with the implementation of performance-based planning. The measures were:

- Annual hours of peak-hour excessive delay per capita (target must be set for 2022)
- Percent of non-single occupant vehicle (SOV) travel (two targets: 2020 and 2022)

The regions four MPOs and both state DOTs must set single, unified targets for both measures. The process by which the six entities worked together was described. All parties agreed to the following targets: 34 hours of peak hour excessive delay per capita for the year 2022, and 21% non-SOV travel for 2020 and 2022. The rationale for all three targets was provided. Mr. Cook concluded by stating that the Board will be asked to endorse the targets at the May meeting.

8. 2020-2029 Transportation Improvement Program Development

Presenter:

Neil Burke

Summary:

Mr. Burke provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation’s purpose was to a.) Provide information to the Board about Statewide Mobility tier project scores and the draft list of projects, and b.) Discuss the draft list of Regional Impact tier projects proposed for local input points assignment. Mr. Burke reviewed the projects lists, followed by a review of the process to apply local points to the Regional Impact tier projects. The Board will be asked at the May meeting to approve the opening of a 30-day public comment period on the draft list of projects to receive local input points.

9. FY 2019 Unified Planning Work Program Amendment

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation’s purpose was to discuss the availability of additional planning funds and to obtain Board feedback regarding programming those funds. It was explained that NCDOT staff had identified \$653,371 in previously unobligated STBG-DA funds designated for planning activities. The availability of these funds was not known when the FY 19 UPWP was adopted in March. Staff’s recommendation was to program \$474,000 for local transportation planning projects identified by member jurisdictions at the start

of the UPWP development process, and to program the remaining \$179,371, but not to spend it unless a specific match source is identified. These funds can rollover into the next fiscal year. No concerns about programming the funds were identified by the Board.

10. I-485 & US 74 Express Lanes Project

Presenter:

Warren Cooksey, NC Turnpike Authority

Summary:

Mr. Cooksey provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the Board on the two projects. The NCTA's proposed approach was reviewed. The policy is focused on a ride-share program for vehicles with three or more passengers that will require users to register with the NCTA. The NCTA is committed to installing equipment and infrastructure that will support a shift to self-declared carpools in the future.

11. CRAFT Memorandum of Agreement

Presenter:

Robert Cook

Summary:

Mr. Cook explained that CRAFT is the Charlotte Regional Alliance for Transportation, and is an association of the region's four MPOs and two RPOs with purpose of facilitating regional transportation planning in the greater Charlotte area. A memorandum of agreement (MOA) was adopted when CRAFT was formed in 1999. CRAFT's Technical Committee reviewed the MOA and found a need to update it. Board action is necessary to do so. The recommended changes were as follows:

1. Add a list of goals to better define the organization's mission.
2. Clarify Technical Committee voting membership.
3. Incorporate text regarding Affiliate Members of the Technical Committee.
4. Remove references to the Executive Committee being required to meet once a year.

No concerns with the recommended changes were expressed by the Board.

The Board was also updated on the work of the Technical Committee. It has also been working to develop a three-year planning focus that will align the tasks within each MPOs UPWP with actionable CRAFT-level goals.

12. Joint Meeting with the Gaston-Cleveland-Lincoln MPO

Presenter:

Robert Cook

Summary:

A joint CRTPO/Gaston-Cleveland-Lincoln MPO meeting was held on April 4. Mr. Cook thanked all who were able to attend. He stated the event was well attended by representatives from both organizations. The general consensus was that such events should be held on a regular basis.

13. Upcoming Agenda Items

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the May agenda will include action items associated with the TIP development process (begin a 30-day comment period), CMAQ performance measures, the UPWP amendment and the CRAFT MOA.

14. Adjourn

The meeting adjourned at 7:10 PM.